



# RETURN AUTHORIZATION

**Return Items To:**

*School Book Supply Co. of LA  
 Attn: Shannon Kirkland  
 9380 Ashland Road, Suite 190  
 Gonzales, LA 70737-8056*

**Parish Return Information:**

*Date of Return:* \_\_\_\_\_  
*Parish:* \_\_\_\_\_  
*P.O. #:* \_\_\_\_\_  
*Invoice #:* \_\_\_\_\_  
*Account #:* \_\_\_\_\_  
*School:* \_\_\_\_\_

**If you would like School Book Supply Co. of LA  
 To handle your return freight arrangements,  
 please complete the "Return Freight Request"  
 form on our website and fax it to 225.647.0750.**

**Return Authorized By:**

*Name:* \_\_\_\_\_  
*School or Parish:* \_\_\_\_\_  
*Phone #:* \_\_\_\_\_  
*Signature:* \_\_\_\_\_

**Please fill in all blanks and fax to 225.647.0750.  
 Also, include a copy with the material being returned.  
 If you have any questions, please contact  
 Shannon Kirkland @ 800.272.3055.**

We are requesting that the following items be **RETURNED FOR CREDIT:**

**\*\*\*NOTE – CANCELLED TITLES CANNOT BE RETURNED  
 AND BOOKS MUST HAVE BEEN PURCHASED IN THE CURRENT SCHOOL YEAR.**

Qty	Louisiana Book No.	Publishers' ISBN No.	Unit Price	Total	Reason For Return

We are requesting that the following items be **ADDED** to above referenced P.O. #:

Qty	Louisiana Book No.	Publishers' ISBN No.	Unit Price	Total	