



RETURN AUTHORIZATION

Return Items To:

*School Book Supply Co. of LA
 Attn: Shannon Sturgeon
 9380 Ashland Road, Suite 190
 Gonzales, LA 70707*

Parish Return Information:

Date of Return: _____
Parish: _____
P.O. #: _____
Invoice #: _____
Account #: _____
School: _____

If you would like School Book Supply Co. of LA to handle your return freight arrangements, you also need to complete the "Return Freight Request" form on our website and fax it to 225.647.0750.

Return Authorized By:

Name: _____
School or Parish: _____
Phone #: _____
Signature: _____
Email: _____

Please fill in all blanks and fax to 225.647.0750.
Also, include a copy with the material being returned.
If you have any questions, please contact Shannon Sturgeon @ 800.272.3055.

We are requesting that the following items be RETURNED FOR CREDIT:

*****NOTE – CANCELLED TITLES CANNOT BE RETURNED
 AND BOOKS MUST HAVE BEEN PURCHASED IN THE CURRENT SCHOOL YEAR.**

Qty	Louisiana Book No.	Publishers' ISBN No.	Unit Price	Total	Reason For Return

We are requesting that the following items be ADDED to above referenced P.O. #:

Qty	Louisiana Book No.	Publishers' ISBN No.	Unit Price	Total	